

Unofficial translation, Finnish version of the Privacy Notice shall prevail.

## 1. Controller

Caverion Corporation  
Torpantie 2, 01601 Vantaa, Finland  
Phone: +358 10 4071 (exchange)  
Business ID: 2534127-4, place of residence: Helsinki

## 2. The person in charge/contact person

Katriina Anttinen  
Torpantie 2, 01601 Vantaa, Finland  
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## 3. Name of register

Register for registration to the Annual General Meeting of Caverion Corporation

## 4. Purpose of the processing of personal data

The personal data of shareholders and proxy representatives are processed for the purpose of collecting registrations for the General Meeting and for the purpose of ascertaining a registrant's identity and that (s)he has the right to participate in the General Meeting. Personal data are also processed for printing the list of participants, voting list and ballots and for arranging any voting. Additionally, the personal data may also be processed for other purposes related to arranging the General Meeting.

A list of participants will be annexed to the minutes of the General Meeting. The list includes the names of the shareholders participated in the meeting, the names of possible proxy representatives and assistants, the amounts of shares and votes and the numbers of ballots. Additionally, a list of shareholders will be displayed in the General Meeting including shareholders' names, addresses and the amounts of shares and votes.

## 5. Data content of register

When a shareholder registers for the General Meeting on the website or by phone, Euroclear Finland Ltd takes care of the technical implementation of data collection. The connection from the user's browser to the server of Euroclear Finland Ltd is encrypted with SSL technology. When registering for the meeting by other means, the controller enters the personal data into the system maintained by Euroclear Finland Ltd as specified in item 6.

The following data can be collected through registration: name, personal identity number or date of birth, address, business identification code, telephone number, email address and book-entry account number, as well as the name of a possible assistant or proxy representative and the personal identification number of a proxy representative. The book-entry account number is used solely in identification taking place in Euroclear Finland Ltd's system and is not disclosed to the company. The company has the opportunity to get the voting particulars of a single shareholder in order to be able to ascertain the correctness of potential voting results.

## 6. Regular sources of information

When registering for a General Meeting, a shareholder gives information about him/herself. The recipient of the information enters the shareholder's data in the register maintained by Euroclear Finland Ltd. The data of the person registering is compared to the company's shareholder register maintained by Euroclear Finland Ltd and the system picks out the ownership data of the person registering from the shareholder register. When giving proxy, the shareholder also inputs the required personal data with regard to the proxy representative.

## 7. Regular disclosures of data or transfers of data outside the EU or EEA

Following information of registration and shareholding are available to all other registered persons during the Annual General Meeting:

- name and address or home municipality of the owner
- date of birth
- details on ownership (number of shares by share type)
- information on any joint owners
- information of temporary registration to the Annual General Meeting

This information is available only through terminal devices located on site of the Annual General Meeting and cannot be printed or otherwise transferred from these devices.

No information is handed over to third parties or transferred outside EU or European Economic Area by Caverion Corporation.

## 8. Principles for the protection of the data file

Manual register: The list of attendees mentioned above in section 4 is stored as an appendix to the minutes of the meeting. Data concerning those registered by means other than the Internet is held by the person mentioned above in section 2 until the General Meeting, after which it is disposed of.

Electronic data: Euroclear Finland Ltd is responsible for the technical maintenance of the register. The connection from a user's browser to the server of Euroclear Finland Ltd is encrypted with SSL-technology. Technical data protection is used in the registration system, by means of which the entered information remains unchanged and is available only for persons authorized to receive such information. Data protection technology includes, inter alia, communication encryption, monitoring of message integrity and user identification. Only certain persons have access to the data stored in the registration system. The data is protected by user ID and password.

## 9. Retention and deletion of personal data

Euroclear Finland Ltd retains personal data stored in the registration system for 4 months from the end of the Annual General Meeting.

A list of participants will be annexed to the minutes of the Annual General Meeting. The list of participants includes the name of the shareholder, number of the ballot and details on ownership (number of shares and votes as well share class). The minutes and its annexes will be stored throughout the operational life of the company in order to comply with the company's statutory obligations.

## 10. Right of inspection

Shareholders are entitled to review their information held in Caverion Corporation's shareholder register with Euroclear Finland Ltd. Requests for review of information pertaining to one's own registration shall be made to the person mentioned above in section 2.

## 11. Right of rectification

Registered person has a right to request rectification of data provided in respect of registration. Such requests shall be made in writing to the person mentioned above in section 2. Any request for rectification must be made before the expiration of the General Meeting registration deadline, 10 a.m. EET on 18 March 2020.

## 12. Complaints

Registered person has the right to file a complaint to the data protection authority if (s)he considers that his/her personal data has been processed in violation with applicable legislation.